



WHBC Kids - Preschool Ministry Policy

Illness

If your child has:

Fever 101 (must be 24 hours free without medicine)

Runny nose (green discharge)

Discharge from eyes

Hard cough

Wheezing or shortness of breath

Diarrhea (must be 24 hours free)

Vomiting (must be 24 hours free)

Unknown Rash

Illness being treated with antibiotics for less than 24 hours

If in doubt, please have your child join preschool ministry next time.

Promotion/Transition

Promotion: Promotion Sunday will occur every September along with the new school year, depending on the age/grade of your child. Your child's age before September promotion determines the class your child will move to.

Transition: Transition will be used to help with Preschool age children. Transition will help children as they meet different milestones and meet certain criteria to move up to the next age class. Transition will occur in January for children who meet the criteria: have turned age after the promotion time thru December, age-appropriate milestones, potty trained (3yrs old class), and if there is room available in the class, then the child will transition to the next class.

Check-in/Check Out Procedure

Please check your child in at the front desk. Leaders, check-in volunteers, teachers, and security are the only adults who may pass the check-in area. Due to security, we are asking that you leave your child with the check-in volunteers, and they will escort your child to their room. Then when it is time for checking out your child will be brought to you at the check-in area.

Check-In: Your child will be escorted by the leader in the check-in area. Please have all your child's items labeled with their name. You will be given a check-out tag that you will need to present at check out.

Check Out: Please have your child's tag ready. Line up behind cones, please stay behind cones till your child is brought out to you. Child must be picked up by parent/guardian.

****If child is dropped off by a minor (18 years or younger) a medical release/permission form must be filled out by parent/guardian to ensure the safety of the child****

Check-In Times

Sunday Morning: 9:15pm

Sunday Evening: 4:45pm Childcare for Bible Studies | 5:45pm Preschool Praise/Childcare

Wednesday Evening: 5:45pm

Discipline/Accidents

Accidents

If there is an accident or injury, parents will be notified of the occurrence.

Discipline

The child will be given opportunities to correct the manor. If the child is in danger of hurting himself/herself, classmates, or leader, parents will be notified, and child will not be permitted to attend preschool ministry activities for time period. That will be determined by the preschool minister and parents.

Special Needs

Preschool ministry strives to reach the needs of each child who participates. We know there may be special circumstance in which we need help from parents/guardian to inform us of those conditions. Once informed we will evaluate the situation to try to meet the need of the child.

Snacks

Snacks are provided for classes of toddlers, 3's, and PreK. Snacks provided are goldfish, fruit loops, Cheez-its, cheese balls, animal crackers, veggie straws, popcorn, luck charms, etc. If you do not want your child having these types of snacks, please provide a snack.

Any concerns or questions please contact:

Rosio Newton

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903-930-2220

Preschool Minister

Our mission as a staff is sharing the love of Christ with every child that comes through our Preschool Ministry to prepare their hearts to learn, love, and trust our coming Lord.